

BUDGET REPORT FOR THE YEAR ENDING AUGUST 31, 2016

[School Act, Sections 147(2)(b) and 276]

The Southern Francophone Education Region No. 4

Legal Name of School Jurisdiction

Tel: (403) 692-6480 Fax: (403) 686-2914 e-mail: infoconseil@csud.ca

Telephone & Fax Numbers, Email Address

BOARD CHAIR

Anne-Marie Boucher

Name

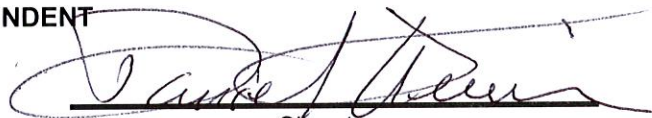


Signature

SUPERINTENDENT

Daniel Therrien

Name

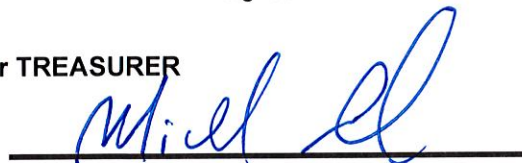


Signature

SECRETARY TREASURER or TREASURER

Michel Guindon

Name



Signature

Certified as an accurate summary of the year's budget as approved by the Board

of Trustees at its meeting held on

June 9, 2015

Date

Version: 150630

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5

E-MAIL: Robert.Mah@gov.ab.ca (780-427-3855)

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Color coded cells:

blue cells: require the input of data/descriptors wherever applicable.
 salmon cells: contain referenced juris. information - protected
 green cells: populated based on information previously submitted

grey cells: data not applicable - protected
 white cells: within text boxes REQUIRE the input of points and data.
 yellow cells: for Alberta Education use only

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2015/2016 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

- based on confirmed enrollments for 2015-2016 we expect an increase of 5% in enrollments relative to the current year, however historically we had increases substantially higher than expected.
- We incorporated the increases in salary reflected in the certified and non certified collective agreements as well as grid movement within this budget
- Starting 2015-2016 school year there will be an addition of grade level in two of our high schools in aim of offering a full program at these schools

Significant Business and Financial Risks:

- Retention of our high school students is an ongoing concern.
- Maintaining a efficient transportation system within available resources and minimize ride time for students is an onging challenge.
- For the 2015-2016 School year the construction of two new schools is to begin or continue. The current schools are at capacity and the school board requires to convey students to another school during the construction phase. This entails additional costs in transportation and teaching staff that we have incorporated in this budget. We have added bus routes to convey students during the construction phase which is funded from surplus.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2015/2016	Fall Budget Update 2014/2015	Actual 2013/2014
REVENUES			
Alberta Education	\$43,110,387	\$39,749,475	\$38,486,121
Other - Government of Alberta	\$380,402	\$380,402	\$383,545
Federal Government and First Nations	\$0	\$0	\$0
Other Alberta school authorities	\$0	\$0	\$39,482
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0
Property taxes	\$0	\$0	\$0
Fees	\$294,790	\$279,475	\$272,680
Other sales and services	\$33,001	\$0	\$66,089
Investment income	\$185,000	\$186,000	\$190,403
Gifts and donations	\$18,000	\$18,000	\$200
Rental of facilities	\$0	\$0	\$0
Fundraising	\$488,000	\$488,000	\$433,961
Gains on disposal of capital assets	\$0	\$0	\$0
Other revenue	\$0	\$33,000	\$89,249
TOTAL REVENUES	\$44,509,580	\$41,134,352	\$39,961,730
EXPENSES			
Instruction - Early Childhood Services	\$1,952,796	\$2,239,859	\$2,213,647
Instruction - Grades 1-12	\$30,516,143	\$27,855,757	\$25,937,298
Plant operations & maintenance	\$4,780,713	\$4,698,111	\$3,964,344
Transportation	\$5,208,453	\$4,514,320	\$4,724,518
Administration	\$2,251,475	\$2,059,924	\$2,075,127
External Services	\$0	\$0	\$0
TOTAL EXPENSES	\$44,709,580	\$41,367,971	\$38,914,934
ANNUAL SURPLUS (DEFICIT)	(\$200,000)	(\$233,619)	\$1,046,796

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2015/2016	Fall Budget Update 2014/2015	Actual 2013/2014
EXPENSES			
Certificated salaries	\$20,819,755	\$18,864,436	\$17,522,116
Certificated benefits	\$4,655,513	\$4,064,648	\$4,114,478
Non-certificated salaries and wages	\$3,655,764	\$3,367,368	\$3,519,598
Non-certificated benefits	\$838,691	\$710,917	\$807,356
Services, contracts, and supplies	\$12,595,603	\$12,216,348	\$11,294,386
Capital and debt services			
Amortization of capital assets			
supported	\$2,077,183	\$2,077,183	\$1,421,439
unsupported	\$66,271	\$66,271	\$233,993
Interest on capital debt			
supported	\$0	\$0	\$0
unsupported	\$0	\$0	\$0
Other interest and finance charges	\$800	\$800	\$1,568
Losses on disposal of capital assets	\$0	\$0	\$0
Other expense	\$0	\$0	\$0
TOTAL EXPENSES	\$44,709,580	\$41,367,971	\$38,914,934

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2015/2016	Fall Budget Update 2014/2015	Actual 2013/2014
FEEs			
Transportation fees	\$0	\$0	\$0
Basic instruction supplies, text book rental, material fees	\$196,790	\$181,475	\$95,146
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$0	\$0	\$0
Fees for students from other boards	\$0	\$0	\$0
Tuition fees (international & out of province)	\$0	\$0	\$0
Kindergarten & preschool	\$0	\$0	\$0
Extracurricular fees	\$25,000	\$25,000	\$51,782
Field trips	\$73,000	\$73,000	\$125,752
Lunch supervision fees	\$0	\$0	\$0
Other (describe)*	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
TOTAL FEES	\$294,790	\$279,475	\$272,680

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" or "Other revenue" (rather than fee revenue):	Approved Budget 2015/2016
Optional non-study programs	\$0
Optional extracurricular participation	\$0
Student travel	\$0
Sales or rentals of other supplies/services	\$0
Other (describe)	\$0
Other (describe)	\$0
Other (describe)	\$0
Other (describe)	\$0
Other (describe)	\$0
TOTAL	\$0

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)		(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED		
						OPERATING RESERVES	CAPITAL RESERVES	
Actual balances per AFS at August 31, 2014	\$6,957,141	\$378,052	\$0	\$6,546,816	\$4,532,148	\$2,014,668		\$32,273
2014/2015 Estimated impact to AOS for:								
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Estimated surplus(deficit)	\$352,000			\$352,000	\$352,000			
Estimated Board funded capital asset additions		\$0		\$0	\$0	\$0		\$0
Estimated Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0			\$0
Estimated amortization of capital assets (expense)		(\$2,143,454)		\$2,143,454	\$2,143,454			
Estimated capital revenue recognized - Alberta Education		\$2,077,183		(\$2,077,183)	(\$2,077,183)			
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0			
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0			
Estimated changes in Endowments	\$0		\$0	\$0	\$0			
Estimated Unsupported debt principal repayment		\$0		\$0	\$0			
Estimated reserve transfers (net)				\$0	(\$25,000)	\$25,000		\$0
Estimated Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Estimated Balances for August 31, 2015	\$7,309,141	\$311,781	\$0	\$6,965,087	\$4,925,419	\$2,039,668		\$32,273
2015/2016 Budget projections for:								
Budgeted surplus(deficit)	(\$200,000)			(\$200,000)	(\$200,000)			
Projected Board funded capital asset additions		\$0		\$0	\$0	\$0		\$0
Budgeted Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0			\$0
Budgeted Amortization of capital assets (expense)		(\$2,143,454)		\$2,143,454	\$2,143,454			
Budgeted capital revenue recognized - Alberta Education		\$2,077,183		(\$2,077,183)	(\$2,077,183)			
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0			
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0			
Budgeted changes in Endowments	\$0		\$0	\$0	\$0			
Budgeted Unsupported debt principal repayment		\$0		\$0	\$0			
Projected reserve transfers (net)				\$0	(\$15,000)	\$15,000		\$0
Projected Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Projected Balances for August 31, 2016	\$7,109,141	\$245,510	\$0	\$6,831,358	\$4,776,690	\$2,054,668		\$32,273

Reduction in A.S.O.: Please provide an explanation as to use of A.S.O. on Pages 9 (ASO) and 10 (ASO Use)

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS SUMMARY- 2014/2015 BUDGET REPORT

The following explains the anticipated changes to each component of the Accumulated Operating Surplus for 2014/2015 and provides detail on planned additions to unsupported capital. Additional space is provided on Page 6. The anticipated use of Unrestricted Surplus and Operating Reserves for 2015/2016 should be explained on Page 9 and detailed on 10 by cost object and program.

Reason for expected changes in Investment in Tangible Capital Assets and Endowments as well as intended uses of Operating and Capital Reserves:

2014/2015 (Additional space provided on the next page)

Reasons for changes in Investment in Tangible Capital Assets (i.e. supported tangible capital asset acquisitions or material dispositions):

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS
for the Year Ending August 31**

The following explains the anticipated changes to each component of AOS for 2014/2015 and 2015/2016 and provides detail on the planned additions to unsupported capital. The anticipated use of Unrestricted Surplus and Operating Reserves should be explained on Page 9 and detailed on Page 10.

Reason for expected changes in Investment in Tangible Capital Assets and Endowments as well as the intended uses of the balances remaining for Unrestricted Surplus, Operating Reserves and Capital Reserves as at August 31, 2016.

2014/2015

Reasons for changes in Investment in Tangible Capital Assets (i.e. supported tangible capital asset acquisitions or material dispositions):

Other information related to changes in AOS for the 2014/2015 budget year:

2015/2016

Reasons for changes in Investment in Tangible Capital Assets (i.e. supported tangible capital asset acquisitions or material dispositions):

Planned Uses for remaining Unrestricted Surplus, Operating Reserves, and Capital Reserves (including time frame) after August 31, 2016:

- As a whole the board has numerous projects and initiatives.
- One of those projects is to increase our high school offering to our students. In order to proceed with this initiative resources continue to be committed to this initiative until the high school programs become self sufficient. This would entail one-time commitments of financial resources until the enrollments reaches critical mass to fund the high school programs.
- The other planned use is using unrestricted surplus to reduce the ride time on the school buses to maintain our goal of bus routes being 1 hour or less.
- Four bus routes have been added to this budget for the construction phase of two new schools to be funded by unrestricted surplus.

Other Information related to changes in AOS for the budgeted 2015/2016 budget year:

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2015/2016 (Note 2)	Actual 2014/2015	Actual 2013/2014	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	2,460	2,242	2,079	Head count
Grades 10 to 12	213	186	149	Note 3
Total	2,673	2,428	2,228	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	10.1%	9.0%		
Other Students:				
Total	-	-	-	Note 4
Total Net Enrolled Students	2,673	2,428	2,228	
Home Ed and Blended Program Students	4	4	1	Note 5
Total Enrolled Students, Grades 1-12	2,677	2,432	2,229	
Percentage Change	10.1%	9.1%		
Of the Eligible Funded Students:				
Severely Disabled Students served	37	37	29	Total eligible funded severely disabled student FTEs; including Code 40s (excluding Code 47s).
EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children	443	540	372	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	-	-	-	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	443	540	372	
Program Hours	950	950	950	Minimum: 475 Hours
FTE Ratio	1.000	1.000	1.000	Actual hours divided by 950
FTE's Enrolled, ECS	443	540	372	
Percentage Change	-18.0%	45.2%		
Of the Eligible Funded Children:				
Severely Disabled Children served	20	20	15	Total eligible funded severely disabled children FTEs, including Code 40 children in program units.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2014/2015 budget report preparation.				
3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.				
4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or INAC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.				

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2015/2016	Actual 2014/2015	Fall Budget 2014/2015	Actual 2013/2014	Notes
CERTIFICATED STAFF					
School Based	209.7	198.5	196.2	182.3	Teacher certification required for performing functions at the school level.
Non-School Based	9.0	7.0	7.0	6.0	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	218.7	205.5	203.2	188.3	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
<i>Explanation required where change unrelated to enrolment</i>	6.4%	9.1%	7.9%		
<i>Percentage change from Fall Budget</i>	7.6%				
Is an average standard cost used to derive certificated salaries?	<input type="text" value="No"/>				
If an average standard cost is used, please disclose rate:	<input type="text" value="N/A"/>				
Explanation of Changes:	We have confirmed enrollments for 2015-2016 projecting an increase of approximately 5%, in anticipation we added to our teacher compliment.				
NON-CERTIFICATED STAFF					
Instructional	75.0	75.0	70.6	67.3	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	3.5	3.5	-	-	Personnel providing support to maintain school facilities
Transportation	2.4	2.4	-	-	Personnel providing direct support to the transportation of students to and from school
Other Non-Instructional	11.1	11.1	17.0	16.0	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	92.0	92.0	87.6	83.3	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
<i>Percentage Change</i>	0.0%	10.4%	5.2%		
<i>Percentage change from Fall Budget</i>	5.0%				
Explanation of Changes:					
Additional Information	Are non-certificated staff subject to a collective agreement? <input type="text" value="Yes"/>				
	Please provide terms of contract for 2015/16 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.				

**UTILIZATION OF ACCUMULATED SURPLUS FROM OPERATIONS
for the Year Ending August 31**

Where boards anticipate a decline in Accumulated Surplus in Operations on Page 5 (AOS) during the 2015/16 school year, please identify the justification for the use of these reserves. Document each cost on Page 10 (ASO Use), "Detailed Breakdown for the Budgeted Utilization of Accumulated Surplus from Operations for the Year Ended August 31, 2016."

During the construction of two schools one in the North East and another in the North West we are required to convey our grade 6 students to one North Central school in Calgary. Our existing schools in those sectors of Calgary are currently at capacity. We anticipate that it will require approximately 4 additional bus routes due to the sparsity of our student population. We also anticipate that the construction of these schools will be completed in time for the 2016-2017 school year.

DETAILED BREAKDOWN FOR THE BUDGETED UTILIZATION OF ACCUMULATED SURPLUS FROM OPERATIONS
for the Year Ending August 31, 2016

					Expected Cost
Explanation	Recurring? ¹	Capital? ²	Program ³	Object ⁴	
1 Addition of buses to convey students from two schools to one school during the construction of two new schools	One-Time	Operating	Transportation	Services, contracts, and supplies	\$200,000
2					\$0
3					\$0
4					\$0
5					\$0
6					\$0
7					\$0
8					\$0
9					\$0
10					\$0
11					\$0
12					\$0
13					\$0
14					\$0
15					\$0
16					\$0
17					\$0
18					\$0
19					\$0
20					\$0
21					\$0
22					\$0
23					\$0
24					\$0
25					\$0
Use Of A.S.O. for Budget Year 2015/2016					\$200,000
Unexplained Reduction of A.S.O. (Cannot be more than \$10,000)					(\$66,271)

1. Use drop-down menu: If expense is recurring, indicate how the project will be funded in the future.
 2. Use drop-down menu: Capital items should be funded through capital reserves, if available.
 3. Use drop-down menu: If expenditure represents an "Operating" expense, indicate to which Program this item was included on the Budgeted Statement of Operations.
 4. Use drop-down menu: If expenditure represents an "Operating" expense, indicate to which Expenditure Object this item was included on the Budgeted Allocation of Expenses (by Object).